



**TOWN of WAREHAM**  
**Board of Selectmen/Sewer Commissioners**  
**MEETING AGENDA**

7:00 PM – Wareham Multi-Service Center, Room 320, 48 Marion Road, Wareham Massachusetts

**1. CALL TO ORDER BY CHAIRMAN**

**2. ROLL CALL**

**3. ANNOUNCEMENTS**

**4. CITIZENS PARTICIPATION**

**5. DISCUSSION RE. WESTFIELD**

**6. CONSENT AGENDA**

- a. Authorization to sign bills and documents, etc.
- b. Interviews/appointments to: Zoning Board of Appeals; Bike Path Committee; Community & Economic Development Authority, Board of Health; Library Board of Trustees and Conservation Commission.
- c. Approval of meeting minutes of September 14, 2010, September 21, 2010, October 19, 2010, December 7, 2010 and June 14, 2011.

**7. LICENSES & PERMITS**

None.

**8. TOWN ADMINISTRATOR'S REPORT**

- a. Leadership Team.
- b. Joint Transportation Planning Group.
- c. Southeast Regional Planning and Economic Development District (SRPEDD).
- d. Low cost intersection safety enhancement power point presentation.

Status Report of ongoing issues/projects.

**9. TOWN BUSINESS**

- a. Extension of CDM contract.
- b. Cell phone tower on Route 58.
- c. Update by Counsel on 7 Lynne Road.
- d. Any other town business.

**10. SEWER BUSINESS**

- a. Discussion re. Sewer Contract #3
- b. Any other sewer business.

**11. LIAISON REPORTS**

**12. ADJOURNMENT**

**13. SIGNING OF DOCUMENTS APPROVED BY THE BOARD**

## **MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS**

Date of Meeting: June 28, 2011  
Date of Transcription: September 28, 2011  
Transcribed by: Janet Wilson

### **1. CALL MEETING TO ORDER BY CHAIRMAN**

### **2. ROLL CALL**

Selectmen Present: Walter B. Cruz, Sr., Chairman  
Stephen M. Holmes, Clerk  
Cara A. Winslow  
Ellen M. Begley  
J. Michael Schneider

Also present: Mark J. Andrews, Town Administrator  
Chairman Cruz asked if anyone for Contract #3 or & Lynne Road could leave the room since the room was overcrowded. Chairman Cruz would call them in later in the meeting.

### **3. ANNOUNCEMENTS**

On Thursday nights the OBA Movie Company will be having movies at 8:00 p.m. This Thursday's night's movie is How to train your dragon.

On Wednesday evenings concerts will be held at Bandshell starting at 6:00 p.m.

There will be a benefit on July 9<sup>th</sup> from 1:00 p.m. to 6:00 pm. for Hailey Pease who is fighting for her life in Children's Hospital in Boston. Tickets are \$10 and \$5 for children for 1:00 p.m. the benefit will be held at Wareham Elks and you can also visit her facebook benefit page for Hailey Pease. Selectman Winslow stated that Hailey did celebrate her birthday yesterday and you can also follow her story on facebook under Prayers for Hailey.

### **4. CITIZENS PARTICIPATION**

Present before the board: Philip Myles, Roby Street resident  
He asked that the board postpone the balance of the meeting and move to another venue so that all could attend the meeting and participate. Mr. Myles asked since Town Counsel was in the room if he could get a legal opinion. Attorney Bowen stated that due to the clearing of the room due to fire code violations he would suggest one of two things 1<sup>st</sup> they could move the meeting to another date, time and place or they

SELECTMEN/SEWER COMMISSIONERS MEETING - 6-28-11 (CONT'D)

could recess the current meeting and relocate to another venue such as the town hall auditorium or cafeteria.

**MOTION:** Selectman Winslow moved to recess the meeting to 8pm in the town hall auditorium. Selectman Schneider seconded.

**VOTE: 5-0-0 (unanimous)**

**5. DISCUSSION RE:WESTFIELD**

Present before the board: Attorney Rich Bowen

Attorney Bowen stated that said the only items left on the RFP would be to include the dates RFP would go out and when they need to come back. Also the Planner and CEDA director maps need to be added as exhibits. Selectman Holmes asked Mr. Andrews when he would expect to have the Planner and CEDA Director submit the maps? Mr. Andrews stated that he would work over the next week's time on this. Selectman Holmes would like to see this finalized by July 12<sup>th</sup>.

**MOTION:** Selectman Holmes moved that the release date of the document be July 19, 2011 and all bids should be returned back to the Town Administrator's office no later than July 31, 2011. Selectman Schneider seconded.

**VOTE: 5-0-0 (unanimous)**

**6. CONSENT AGENDA**

- a. Authorization to sign bills and documents, etc. (none)
- b. Interviews/appointments to: Zoning Board of Appeals; Bike Path Committee; Community & Economic Development Authority, Board of Health; Library Board of Trustees and Conservation Commission

Present before the board: John Cronan

Mr. Cronan was seeking appointment to the Zoning Board of Appeals. He stated that he served on the ZBA for 9 years prior to him become a Selectmen.

**MOTION:** Selectman Winslow moved to appoint John Cronan as an associate member to the Zoning Board of Appeals to a term to expire no later than June 30, 2012. Selectman Begley seconded.

**VOTE: 5-0-0 (unanimous)**

**MOTION:** Selectman Holmes moved to appoint Wilma Engerman as an associate member to the Zoning Board of Appeals to a term to expire no later than June 30, 2102. Selectman Winslow seconded.

**VOTE: 5-0-0 (unanimous)**

Present before the board: David Smith

Mr. Smith said that he was a member to the Bike Path Committee but left to become a member of the friends of the bike path to raise money. He currently is no longer involved in the financially aspect and would like to get reappointed as a member to the Bike Path Committee. He also added he called the ethics commission and they

SELECTMEN/SEWER COMMISSIONERS MEETING - 6-28-11 (CONT'D)

said as long as he isn't getting paid then there would be no conflict since he is an elected member of the Board of Assessors.

**MOTION:** Selectman Holmes moved to appoint David Smith as a member to the Bike Path Committee to a term to expire no later than June 30, 2014. Selectman Winslow seconded.

**VOTE: 5-0-0 (unanimous)**

Present before the board: Bruce Sauvageau

Mr. Sauvageau was seeking appointment to the Community & Economic Development Authority. He said that he has always felt strong about economic development and said he was the liaison to CEDA for about 5 years and also served as a member to SRPEDD on the Master Plan Committee.

**MOTION:** Selectman Holmes moved to appoint Jo Jeffries as a member to CEDA to a term to expire no later than June 30 2014. Selectman Winslow seconded.

**VOTE: 5-0-0 (unanimous)**

**MOTION:** Selectman Schneider asked that the board hold off on appointment to CEDA until all applicants have been interviewed by CEDA. Selectman Winslow seconded.

**VOTE: 4-1-0 (Chairman Cruz opposed)**

**MOTION:** Selectman Holmes moved to reappoint Kenneth Ferreira as a member to the Zoning Board of Appeals to a term to expire no later than June 30, 2016. Selectman Winslow seconded.

**VOTE: 5-0-0 (unanimous)**

**MOTION:** Selectman Holmes moved to appoint Kathleen LaFlamme as a member of the Library Board of Trustees to a term to expire no later than June 30, 2014. Selectman Schneider seconded.

**VOTE: 5-0-0 (unanimous)**

**MOTION:** Selectman Schneider moved to appoint Leie Carmody as a member to the Library Board of Trustees to a term to expire no later than June 30, 2014. Selectman Winslow seconded.

**VOTE: 4-1-0 (Selectman Holmes opposed)**

**MOTION:** Selectman Schneider moved to appoint Kathleen Furler as a member to the Library Board of Trustees to a term to expire no later than June 30, 2014. Selectman Winslow seconded.

**VOTE: 4-1-0 (Selectman Holmes opposed)**

**MOTION:** Selectman Holmes moved to appoint Kenneth Baptiste as a member to the Conservation Commission to a term to expire no later than June 30, 2014. Selectman Winslow seconded.

SELECTMEN/SEWER COMMISSIONERS MEETING - 6-28-11 (CONT'D)

**VOTE: 5-0-0 (unanimous)**

**MOTION:** Selectman Holmes moved to appoint Douglas Westgate as an associate member to the Conservation Commission to a term to expire no later than June 30, 2014. Selectman Winslow seconded.

**VOTE: 5-0-0 (unanimous)**

Last week the board held off the appointment for Mr. Williamson because there was a question about him running a construction company. Selectman Begley stated that she did receive an email from him stating that at this time his company does not have any dealings with Wareham and they have asked him to sign a disclosure.

**MOTION:** Selectman Holmes moved to appoint Peter Williamson as an associate member to the Conservation Commission to a term to expire no later than June 30, 2014 subject to him signing a disclosure form. Selectman Winslow seconded.

**VOTE: 5-0-0 (unanimous)**

- c. Approval of meeting minutes of September 14, 2010, September 21, 2010, October 19, 2010, December 7, 2010 and June 14, 2011.

**MOTION:** Selectman Holmes moved to approve the meeting minutes of September 14, 2010. Selectman Winslow seconded.

**VOTE: 3-0-2 (Selectmen Begley & Schneider abstained)**

**MOTION:** Selectman Holmes moved to approve the meeting minutes of September 21, 2010. Selectman Winslow seconded.

**VOTE: 3-0-2 (Selectmen Begley & Schneider abstained)**

**MOTION:** Selectman Holmes moved to approve the meeting minutes of October 19, 2010. Selectman Winslow seconded.

**VOTE: 3-0-2 (Selectmen Begley & Schneider abstained)**

**MOTION:** Selectman Holmes moved to approve the meeting minutes of December 7, 2010. Selectman Cruz seconded.

**VOTE: 2-0-3 (Selectmen Begley, Schneider & Winslow abstained)**

**MOTION:** Selectman Holmes moved to approve the meeting minutes of June 14, 2011. Selectman Schneider seconded.

**VOTE: 5-0-0 (unanimous)**

**7. LICENSES & PERMITS**

(None)

**8. TOWN ADMINISTRATOR'S REPORT**

- a. Leadership Team – Present before the board: Elsa Miller  
Ms. Miller is the new Director of Assessment. She stated that she came into Massachusetts's appraisal when proposition 2 ½ first hit the city of Boston,

SELECTMEN/SEWER COMMISSIONERS MEETING - 6-28-11 (CONT'D)

then started working as a real estate appraiser and has been assessing in the Town of Hull for the past 2 years and has been on the Board in Hull for the past 13 years.

Present before the board: Larry Gaines

Mr. Andrews state that the town has received a \$2000 grant to expand the nutrition program to seniors. Mr. Gaines said that there are many seniors in need and was thankful to receive the grant. This should be in place by the end of August.

Mr. Andrews said that Chairman Cruz and himself have been attending SRPEDD meetings regarding rte 6 & 28 and this project needs to start moving so that the money doesn't go to another community. It's a very important project that is totaling \$14 million.

Mr. Andrews said they are also working with Digital Credit Union with regards to Bay Pointe Country Club to ensure that all the events will continue to go forward without any interruption.

Selectman Schneider asked Mr. Andrews for an update on the Decas School issues. Mr. Andrews said that they crosswalks have been contracted to be put in place and when he gets an exact date he will let the board know.

**9. TOWN BUSINESS**

- a. Extension of CDM contract
- b. Cell phone tower on Route 58

**MOTION:** Selectman Holmes moved to approve the cell phone tower on the Roby property and the licensing agreement that governs that on the Roby property on W. Wareham. Selectman Schneider seconded.

**VOTE: 4-0-0 (unanimous)**

*Selectman Winslow wasn't in the room at the time of vote*

- c. Update by Counsel on 7 Lynne Road

Present before the board: Attorney Jay Talerman & Attorney Rich Bowen  
Attorney Talerman said that first the Board of Selectmen has no permitting role in this. He went on to say that the Attorney General's office has contacted him and the Department on Civil Rights has been notified of this matter and he said to them that no action has been taken and cautioned the board that a lot of eyes are watching over this project. Attorney Talerman spoke about the Dover Amendment and also spoke about not being able to prohibit the use and they were asked if there was enough parking and can a fire truck get in and they were all answered in the affirmative. Attorney Talerman stated that he did

SELECTMEN/SEWER COMMISSIONERS MEETING - 6-28-11 (CONT'D)

advise them the occupancy permit not be issued until he goes over the Dover Amendment.

**MOTION:** Selectman Winslow moved to go beyond the hour of 10:00 p.m. Selectman Begley seconded.

**VOTE: 5-0-0 (unanimous)**

Present before the board: Shawn Murphy, Lynne Road Resident  
Mr. Murphy was still waiting for the informational cards he requested from the Building department. He would like to request that the Board of Selectmen provide him with the informational cards by 9:00 a.m. tomorrow morning. Chairman Cruz said that it's public information and he has asked that Mr. Andrews ask the building department to provide that information to Mr. Murphy in the morning. Mr. Murphy also requested that Town Counsel be encouraged to continue to look into this matter to stop this from developing.

Present before the board: Philip Myles  
Mr. Myles was before the board asking if the educational action was not taken place then may the ZBA go back and revote the approval? Selectman Winslow stated that Town Counsel said that if people had information they should send it to Town Counsel and she was referencing a tape that was made that morning. She said whoever has the tape they should bring it to the Town Administrators' office and ask him to pass it along to Town Counsel who can listen to the tape and hear if that is conflicting with the information they submitted.

**MOTION:** Selectman Schneider moved that any document fees related to the public records request that the gentlemen made before them be waived. Selectman Winslow seconded.

**VOTE: 4-0-0 (unanimous)**

*Note: Selectman Holmes wasn't in the room at the time of vote*

d. Any other town business

**10. SEWER BUSINESS**

a. Discussion re: sewer contract #3

Present before the board: Mike Guidice & Mark Gifford & Guy Campinha  
Mr. Guidice stated that they opened bids on June 16<sup>th</sup> for the construction of the contract and they received bids ranging from \$2.7 million to \$3.9 million. He stated that since the bid was open the apparent low bidder submitted a request to withdraw his bid so the current low bidder is \$2.9 million Mr. Guidice stated that there was a public meeting held last Saturday in order for the town to get feedback from the residents of Agawam Beach and Mayflower Ridge and present to them the estimated betterments. He said based on the bid price and



SELECTMEN/SEWER COMMISSIONERS MEETING - 6-28-11 (CONT'D)

other factors in the overall cost the estimated betterment cost for the project would be \$32,000 per property for contract #3. Selectman Winslow asked if there were any other solutions since the cost of this project is very high? Mr. Guidice said that the task they were given was to proceed with the design and sewer system of the 7 neighborhoods and as terms of other alternations there was analysis done and the system selected was based on the most cost effective way to sewer. Selectman Schneider stated that he also shares a concern on the cost of this project and asked how the cost today compared to a cost 5 years out on this project? Mr. Guidice stated that in a typical economy you would factor in a 3% - 5% cost per year. Selectman Schneider asked if the town would be in violation of the environmental notification form filed with DEP if they didn't move forward with these two projects. Mr. Guidice said that purpose of that plan was to permit what was planned and if you don't proceed with the plan then you're not in violation of the permit. Selectman Schneider asked that if the project were to move forward today the residents would be able to take advantage of reduced interest rates and if they don't move forward then they lose the reduced rate? Mr. Guidice said that in driving this decision that need to be made is that this area included in part of one SRF application and was first taken out in 2007 so, the directive from the state was if you were to proceed with this contract you would need to make a decision before the end of this fiscal year. If they were not to proceed with the project that doesn't necessarily mean that the funds would be available for another year. Selectman Schneider asked what the financial impact on the sewer fees to the other sewer users and the capital cost with the WPCF. Mr. Campinha stated that EDU rate is the EDU rate of running the plant in a yearly basis and driven by what it physically costs to run the plant. He stated that if you do not sewer the area then it doesn't effect it because they wouldn't be taking on more costs. Selectman Begley stated that she looked over the comprehensive plan and when the plan came out in 2002 the estimated cost of the project was \$3.1 million and the most recent lowest was \$2.9 million. Chairman Cruz expressed his concern that if they waited then the cost would go up.

**MOTION:** Selectman Winslow moved to table the project to a future date. Selectman Holmes seconded.

**VOTE: 3-2-0 (Selectman Schneider & Begley opposed)**

b. Any other sewer business

Present before the board: Mike Guidice, Bob Catone Senior Vice President of CDM.

Mr. Guidice wanted to revisit the discussion they had about a month ago regarding the status of contract #2. The contractor had requested an extension due to the three pumping stations being relocated. This has extended the contract about 5 months and they are beyond the limits without a contract. Mr. Guidice said that they couldn't continue to work without a

SELECTMEN/SEWER COMMISSIONERS MEETING - 6-28-11 (CONT'D)

contract. Selectman Holmes asked how much time would be needed? Mr. Guidice said that Gioioso was looking to extend until the end of August and the amendment would be \$140,000 to oversee the work and approximately \$90,000 is CDM and \$50,000 is MBEWBE cost which is required by part of the SRF program. Mr. Guidice stated that it would also cost \$160,000 to move the three pumping stations.

**MOTION:** Selectman Schneider moved that the board authorize the extension of CDM contract up to \$140,000. Selectman Holmes seconded.

**VOTE: 5-0-0 (unanimous)**

**11. LIAISON REPORTS**

(none)

**12. ADJOURNMENT**

**MOTION:** Selectman Winslow moved to adjourn. Selectman Begley seconded.

**VOTE: 5-0-0 (unanimous)**

**13. SIGNING OF DOCUMENTS APPROVED BY THE BOARD**

Respectfully submitted

***Janet Wilson***

Department Assistant

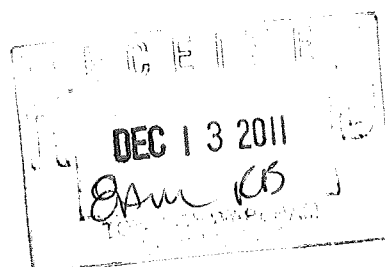
The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on: 12-6-11

Attest: 

***Stephen M. Holmes, Clerk***

Date Signed: 12-8-11

Date sent to the Town Clerk: 12-8-11





**TOWN of WAREHAM**  
Board of Selectmen/Sewer Commissioners  
Meeting Agenda

7:00 PM – Wareham Multi-Service Center, Room 320, 48 Marion Road, Wareham Massachusetts

- 1. CALL TO ORDER BY CHAIRMAN**
- 2. ROLL CALL**
- 3. ANNOUNCEMENTS**
- 4. CITIZENS PARTICIPATION**
- 5. DISCUSSION RE. WESTFIELD**
- 6. TOWN COUNSEL UPDATE**
- 7. CEDA UPDATE**
- 8. CONSENT AGENDA**
  - a. Authorization to sign bills and documents, etc.
  - b. Interviews/Appointments to Board of Road Commissioners, Appointment to the Council on Aging.
  - c. CDM Bills
    - (i) Cromesett Park and Oakdale Sewers – Contract No. 2 – partial payment no. 13 for work completed from June 1, 2011 to June 30, 2011.
    - (ii) CDM Construction Services field invoice no. 11 for \$11,350.62.
    - (iii) Linwood/Ladd, Tempest Knob & Parkwood beach sewers – invoice no. 15 for \$1,380.39.
    - (iv) CDM Construction Services office invoice no. 11 for \$10,081.40.
  - d. Approval of Regular meeting minutes of: March 1, 2011; March 15, 2011, Special meeting minutes of August 17, 2011.
- 9. LICENSES & PERMITS**
  - a. Request for use of Onset Bluffs for the Annual Airborne Reunion to be held on September 11, 2011 @ 2:00 p.m.
  - b. Application from the Wareham Fire Department, c/o Captain Dykas for use of town roads to hold a Fire Truck parade on Sunday, October 16, 2011 at

11:00 a.m. beginning at Besse Park and finishing at the Main Street Fire Station.

- c. Application from the Wareham Middle School, for the use of town roads to hold their annual Readers Become Leaders 5k Race and Walk on Sunday, October 16, 2011.
- d. Application from Gateway Gold & Pawn, Inc., 298 Main Street, Wareham for change business from individual to corporation.

**10. TOWN ADMINISTRATOR'S REPORT**

- a. Leadership Team.
- b. Onset cape Verdean Festival 2011.
- c. Remembrance 2011 Never Forget.
- d. Emergency Disaster Preparedness Planning Meeting.

Status Report of ongoing issues/projects.

**11. TOWN BUSINESS**

- a. Ross Perry, SRPEDD – Regional 911 study.
- b. DHCD – approval of FY2011 CDBG Mini Entitlement.
- c. NSTAR – Easement – 72 Sandwich Road.
- d. Discussion re. 2 Beach Street, Ext.
- e. Any other town business.

**12. SEWER BUSINESS**

- a. Any other sewer business.

**13. LIAISON REPORTS**

**14. ADJOURNMENT**

**15. SIGNING OF DOCUMENTS APPROVED BY THE BOARD**

## MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS

Date of Meeting: August 23, 2011  
Date of Transcription: November 10, 2011  
Transcribed by: Rebecca Benitez-Figueroa

### 1. CALL MEETING TO ORDER BY CHAIRMAN

### 2. ROLL CALL

Selectmen Present: Walter B. Cruz, Sr., Chairman  
Stephen M. Holmes, Clerk  
Cara A. Winslow (arrived at 7:05 p.m.)  
Ellen M. Begley  
J. Michael Schneider (absent)

Also present: Mark J. Andrews, Town Administrator

### 3. ANNOUNCEMENTS

September 11, 2011 – Remembrance Night will be held in Onset beginning with a parade at 6:00 p.m. in Onset.

2<sup>nd</sup> Annual Cruise for Mary Jane Pillsbury Scholarship Fund to be held in Onset. Tickets are \$30.00 for a 3 hour cruise.

Joshua Tree fundraiser for the Hailey Pease family will be held at Piper Beau's on Friday evening. Tickets are \$10.00 per person

### 4. CITIZENS PARTICIPATION

Gerald Barrows informed the Board that there are times when the Chairman cannot be heard because of his microphone being turned away.

David Willis still waiting to be placed on the Agenda. He would like to know when he will be placed on a future agenda. Chairman Cruz stressed Mr. Willis to continue to meet with the leadership team meeting.

Sandy Slavin for Community Preservation announced that there will be a question and answer meeting on Wednesday night at 6:30 p.m. – 7:30 p.m. for the public at the Town Hall auditorium.

Gentleman from Onset spoke on the litter problem, especially dealing with road kill being left for days.

Gentleman wanted a status on Selectman Schneider absence and also wanted to know if the procurement office, town administrator and town accountant is the same person. Chairman Cruz stated that he had no comment regarding Selectman Schneider and Mr. Andrews invited

SELECTMEN/SEWER COMMISSIONERS MEETING - 8-23-11 (CONT'D)

the gentleman to come to Town Hall on Thursdays when he is available to meet with members of the public during his open door policy.

**5. DISCUSSION RE. WESTFIELD**

Mr. Andrews informed the Board that he would be meeting with the Westfield committee and its chairman about discussing an extension for submission of bids for the project. Only 1 bidder attended the pre-bid conference.

**MOTION:** Selectman Holmes moved to extend the filing deadline for bids on the Westfield project to November 10, 2011. Selectman Begley seconded.

**VOTE: 3-1-0 (Selectman Winslow opposed)**

**MOTION:** Selectman Holmes moved to extend the terms of all Westfield RFP Committee members to a term to expire December 31, 2011. Selectman Begley seconded.

**VOTE: 3-1-0 (Selectman Winslow opposed)**

**6. TOWN COUNSEL UPDATE**

Present before the Board: Rich Bowen, Town Counsel

Selectman Holmes raised his concerns about the cost of the Town Counsel's contract and supported the contract and the services being rendered to the Town since the signing of the contract. The issues on zoning and employment have not been resolved in a timely fashion. Selectman Holmes would like to know what can be done between the Selectmen and Mr. Bowen to improve the process. Selectman Winslow echoed some of Selectman Holmes' concerns.

Mr. Bowen expressed his opinion in that he is fulfilling the provisions of the contract by being at Town Hall regularly. He has been at Town Hall at least weekly as opposed to twice a month per contract. Mr. Bowen continued to address the concerns of the Board.

**MOTION:** Selectman Holmes moved for a 5 minute recess. Selectman Winslow seconded.

**VOTE: 4-0-0 (Unanimous)**

**Note: 5 minute recess held.**

**7. CEDA UPDATE**

Present before the Board: Peter Sanborn, acting CEDA Director

Mr. Sanborn edified the Board of progress that has been made since he assumed the position of acting director. He also presented an update on grants and projects completed or ongoing. Discussion ensued. Selectman Holmes raised the issue of authority over CEDA. Only administrative day-to-day oversight of CEDA was delegated to the Town Administrator at a previous meeting. Brief discussion continued.

**MOTION:** Selectman Winslow moved that the existing job description of the CEDA director be given to the chairman of the CEDA for distribution to the other board members for recommended revisions to the job description. The recommendations to be turned into the Selectmen's office no later Thursday at 12 noon on October 6, 2011 to be placed on the Selectmen's Agenda for discussion on October 11, 2011. Selectman Holmes seconded.

SELECTMEN/SEWER COMMISSIONERS MEETING - 8-23-11 (CONT'D)

VOTE: 4-0-0 (Unanimous)

Discussion continued regarding the Board of Selectmen's authority over CEDA. Selectman Holmes wants to establish that the Board retains the State recognition as the authority over CEDA.

**MOTION:** Selectman Holmes moved the Wareham Board of Selectmen authorize the Town Administrator to supervise the day-to-day activities within the CEDA office in terms of their staffing. Selectman Winslow seconded.

VOTE: 4-0-0 (Unanimous)

**CONSENT AGENDA**

- a. Authorization to sign bills and documents, etc.
- b. Interviews/Appointments to Board of Road Commissioners, Appointment to the Council on Aging.

The Board of Road Commissioners established by Town Meeting to consist of seven members consisting of 7 voting members: Chief of Police, Town Planner and Director of Municipal Maintenance will be ex officio members. The Board of Selectmen to appoint the remaining 4 members.

Present before the Board: Sara Forrest, applicant for Road Commissioner

Ms. Forrest stated her reason for wanting to serve on the Board. Brief discussion ensued.

Present before the Board: Karen Finnegan, applicant for Road Commissioner

Ms. Finnegan expressed her desire and reason for applying for Road Commission. Brief discussion ensued.

Present before the Board: Joseph Cardoza, applicant for Road Commissioner

Mr. Cardoza expressed his desire to serve as a Road Commissioner and cited his 45 years experience in road construction and education in road construction. Brief discussion ensued.

Present before the Board: Peter Williamson, applicant for Road Commissioner

Mr. Williamson stated his desire to serve as a Road Commissioner. He briefly presented his background. Brief discussion ensued.

**MOTION:** Selectman Holmes moved for the meeting to continue beyond 10:00 p.m. to 10:30 p.m. Selectman Winslow seconded.

VOTE: 4-0-0 (Unanimous)

**Note:** Chairman Cruz left the meeting room.

**MOTION:** Selectman Begley moved to appoint Lynne Burroughs as a full member to the Council of Aging to a term to expire no later than June 30, 2013. Selectman Winslow seconded for purpose of discussion.

Discussion ensued.

**Note:** Chairman Cruz returned to the meeting room.

SELECTMEN/SEWER COMMISSIONERS MEETING - 8-23-11 (CONT'D)

**Motion and seconded withdrawn.**

Consensus is that the position will be advertised and placed on a future agenda for appointment

c. CDM Bills

- (i) Cromesett Park and Oakdale Sewers – Contract No. 2 – partial payment no. 13 for work completed from June 1, 2011 to June 30, 2011.

**MOTION:** Selectman Holmes moved to authorize payment of Sewerage Works Improvements – Cromesett Park and Oakdale Sewers, Contract No. 2, Invoice No. 13 for work completed from June 1, 2011 to June 30, 2011 to CDM in the amount of \$716,337.11. Selectman Begley seconded.

**VOTE: 3-0-0 (Unanimous)**

- (ii) CDM Construction Services field invoice no. 11 for \$11,350.62.

**MOTION:** Selectman Holmes moved to authorize payment of Sewerage Works Improvements – Cromesett Park and Oakdale Sewers, Contract No. 2, Invoice No. 11 for Construction Services from May 22, 2011 through June 25, 2011 to CDM in the amount of \$11,350.62. Selectman Begley seconded.

**VOTE: 3-0-0 (Unanimous)**

- (iii) Linwood/Ladd, Tempest Knob & Parkwood beach sewers – invoice no. 15 for \$1,380.39.

**MOTION:** Selectman Holmes moved to authorize payment of Sewerage Works Improvements – Linwood/Ladd, Tempest Knob and Parkwood Beach Sewers, Contract No. 1, Invoice No. 15 for Construction Services from May 22, 2011 to June 25, 2011 in the amount of \$1,380.39. Selectman Begley seconded.

**VOTE: 3-0-0 (Unanimous)**

- (iv) CDM Construction Services office invoice no. 11 for \$10,081.40.

**MOTION:** Selectman Holmes moved to authorize payment of Sewerage Works Improvements – Cromesett Park and Oakdale Sewers, Contract No. 2, Invoice No. 11 for Construction Services from May 22, 2011 through June 25, 2011 to CDM in the amount of \$10,081.40. Selectman Begley seconded

**VOTE: 3-0-0 (Unanimous)**

- d. Approval of Regular meeting minutes of: March 1, 2011 and March 15, 2011 –**no action taken. Held for future meeting**

Special meeting minutes of August 17, 2011. **no action needed as there was not a quorum – meeting minutes to be kept on file.**

**II. LICENSES & PERMITS**

- a. Request for use of Onset Bluffs for the Annual Airborne Reunion to be held on September 11, 2011 @ 2:00 p.m.



SELECTMEN/SEWER COMMISSIONERS MEETING - 8-23-11 (CONT'D)

**MOTION:** Selectman Holmes moved to approve the use of Onset Bluffs for the Annual Airborne Reunion to be held on September 11, 2011 @ 2:00 p.m. Selectman Winslow seconded.

**VOTE:** 4-0-0 (Unanimous)

- b. Application from the Wareham Fire Department, c/o Captain Dykas for use of town roads to hold a Fire Truck parade on Sunday, October 16, 2011 at 11:00 a.m. beginning at Besse Park and finishing at the Main Street Fire Station.

**MOTION:** Selectman Holmes moved to approve the application Application from the Wareham Fire Department, c/o Captain Dykas for use of town roads to hold a Fire Truck parade on Sunday, October 16, 2011 at 11:00 a.m. beginning at Besse Park and finishing at the Main Street Fire Station. Selectman Winslow seconded.

**VOTE:** 4-0-0 (Unanimous)

- c. Application from the Wareham Middle School, for the use of town roads to hold their annual Readers Become Leaders 5k Race and Walk on Sunday, October 16, 2011.

**MOTION:** Selectman Holmes moved to approve the application from the Wareham Middle School, for the use of town roads to hold their annual Readers Become Leaders 5k Race and Walk on Sunday, October 16, 2011. Selectman Winslow seconded.

**VOTE:** 4-0-0 (Unanimous)

- d. Application from Gateway Gold & Pawn, Inc., 298 Main Street, Wareham for change business from individual to corporation.

**MOTION:** Selectman Holmes moved to approve the application of Gateway Gold & Pawn, Inc., 298 Main Street, Wareham, MA for change of business from an individual to corporation. Selectman Winslow seconded for purpose of discussion.

**VOTE:** 4-0-0 (Unanimous)

10. TOWN ADMINISTRATOR'S REPORT – (no report given)

- a. Leadership Team.
  - b. Onset cape Verdean Festival 2011.
  - c. Remembrance 2011 Never Forget.
  - d. Emergency Disaster Preparedness Planning Meeting.
- Status Report of ongoing issues/projects.

11. TOWN BUSINESS

- a. Ross Perry, SRPEDD – Regional 911 study.

Present before the Board: Ross Perry, SRPEDD

SELECTMEN/SEWER COMMISSIONERS MEETING - 8-23-11 (CONT'D)

Mr. Ross gave a report of the regional 911 study regarding the potential possibility of consolidation of regional dispatching. The recommendation for of the study is to form a Regional Administration Agency to coordinate regional activities, e.g. (1) regional training, (2) regional trunk radio system, (3) regional CAD system, (4) Master Street Address Guide/Automatic Location Index. Discussion ensued.

**MOTION:** Selectman Holmes moved to extend the Selectmen's meeting beyond 10:30 pm. To 11:00 p.m. for the purpose to authorize payment of bills. Selectman Begley seconded.

**VOTE:** 4-0-0 (Unanimous)

**Note:** Selectman Winslow left the meeting.

b. DHCD – approval of FY2011 CDBG Mini Entitlement.

Present before the Board: Peter Sanborn, CEDA acting director

Mr. Sanborn seeking authorization for the chairman of Board of Selectmen to sign for the acceptance of the Mini Entitlement.

**MOTION:** Selectman Holmes moved the authorize the Chairman of the Board of Selectman to sign the acceptance of FY2011 CDBG Mini Entitlement. Selectman Begley seconded.

**VOTE:** 3-0-0 (Unanimous)

c. NSTAR – Easement – 72 Sandwich Road.

**MOTION:** Selectman Holmes moved to grant to NSTAR Electric Company and Verizon New England, Inc. an easement at 72 Sandwich Road, Wareham, MA and authorize the Board of sign the easement in the presence of a notary public. Selectman Begley seconded.

**VOTE:** 3-0-0 (Unanimous)

d. Discussion re. 2 Beach Street, Ext. (none)

e. Any other town business.

12. SEWER BUSINESS

a. Any other sewer business.

13. LIAISON REPORTS

14. ADJOURNMENT

**MOTION:** Selectman Holmes moved to adjourn the meeting. Selectman Begley seconded.

**VOTE:** 3-0-0 (Unanimous)

15. SIGNING OF DOCUMENTS APPROVED BY THE BOARD


SELECTMEN/SEWER COMMISSIONERS MEETING - 8-23-11 (CONT'D)

Respectfully submitted  
*Rebecca Benitez-Figueroa*  
Transcriptionist

The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on:

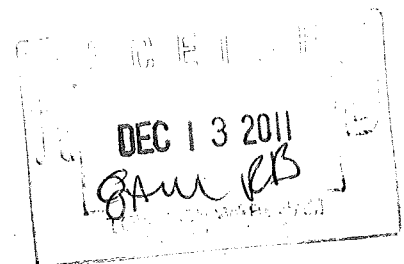
12-8-11

Attest:

  
*Stephen M. Holmes, Clerk*

Date Signed: 12-8-11

Date sent to the Town Clerk: 12-9-11





**TOWN of WAREHAM**  
Board of Selectmen/Sewer Commissioners  
Meeting Agenda

7:00 PM – Wareham Multi-Service Center, Room 320, 48 Marion Road, Wareham Massachusetts

- 1. CALL TO ORDER BY CHAIRMAN**
- 2. ROLL CALL**
- 3. ANNOUNCEMENTS**
- 4. CITIZENS PARTICIPATION**
- 5. DISCUSSION RE. WESTFIELD**
- 6. CONSENT AGENDA**
  - a. Authorization to sign bills and documents, etc.
  - b. Interview for Board of Road Commissioners.
  - c. Approval of regular session minutes held from previous meeting: March 1, 2011, March 15, 2011
  - d. CDM Bill - Contract #2, Project #3022, to P. Gioioso & Sons, Inc. for \$716,337.11.
  - e. Approval of Regular meeting minutes of: March 1, 2011; March 15, 2011,
- 7. LICENSES & PERMITS**

None.
- 8. TOWN ADMINISTRATOR'S REPORT**
  - a. Leadership Team.
  - b. Hurricane Irene Update
  - c. Town Hall VirtualizationStatus Report of ongoing issues/projects.
- 9. TOWN BUSINESS**
  - a. Discussion of town meeting article – distribution of local option meals tax.

- b. Discussion of town meeting article – transfer of funds, Harbormaster.
- c. Discussion of town meeting article – earth removal regulations.
- d. Discussion of town meeting article – library repairs.
- e. Discussion of town meeting article – cpc.
- f. Approval of Policies and Procedures for the Wareham Police Dept.
- g. Any other town business.

**10. SEWER BUSINESS**

- a. Any other sewer business.

**11. LIAISON REPORTS**

**12. ADJOURNMENT**

**13. SIGNING OF DOCUMENTS APPROVED BY THE BOARD**

# MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS

Date of Meeting: September 6, 2011  
Date of Transcription: November 8, 2011  
Transcribed by: Rebecca Benitez-Figueroa

1. CALL MEETING TO ORDER BY CHAIRMAN

2. ROLL CALL

Selectmen Present: Walter B. Cruz, Sr., Chairman  
Stephen M. Holmes, Clerk  
Cara A. Winslow  
Ellen M. Begley  
J. Michael Schneider

Also present: Mark J. Andrews, Town Administrator

**Note: Selectman Schneider made a public announcement.**

3. ANNOUNCEMENTS

Day of Remembrance on September, 11, 2011 - Parade and event to be held in Onset beginning at 5:00 p.m..

4. CITIZENS PARTICIPATION

Present before the Board: David Smith

Mr. Smith presented the Board with the possibility of extending the bike path to include Carver. Phase One is with Town of Marion and perhaps a Phase 2 in the future to include Carver would be considered by the Board. Brief discussion ensued.

Present before the Board: Alan Slavin

Mr. Slavin spoke of the intern program and inquired if the present Board would be interested in continuing the program. Selectman Begley suggested that the matter be placed on the Selectmen's Agenda.

Present before the Board: Dave Willis

Mr. Willis presented a signed petition (with 600 signatures) to the Board regarding litter. Mr. Willis proposes that a 'Clean Street-Clean Beach' committee be formed to address this problem. Board's consensus is that the matter be placed on a future Selectmen's agenda.

Present before the Board: Mike Flaherty

Mr. Flaherty wanted to know if the Selectmen's meetings could be placed on the town's website.

SELECTMEN/SEWER COMMISSIONERS MEETING - 9-6-11 (CONT'D)

5. DISCUSSION RE. WESTFIELD

Present before the Board: Bruce Sauvageau

Mr. Andrews and Mr. Sauvageau edified the Board that at the August 26, 2011 Westfield meeting, it was concurred to extend the deadline for submission of bids would be November 10, 2011. Also letters were drafted with assistance from the CEDA director to send out to the previous bidders. Brief discussion ensued.

6. CONSENT AGENDA

- a. Authorization to sign bills and documents, etc.
- b. Interview for Board of Road Commissioners.
- c. Approval of regular session minutes held from previous meeting: March 1, 2011, March 15, 2011 - **No action. Hold over to next meeting**
- d. CDM Bill - Contract #2, Project #3022, to P. Gioioso & Sons, Inc. for \$716,337.11. **No action. Voted on at previous Selectmen's Meeting.**
- e. Approval of Regular meeting minutes of: March 1, 2011; March 15, 2011, - **No action. Hold over to next meeting**

7. LICENSES & PERMITS

8. TOWN ADMINISTRATOR'S REPORT  
LEADERSHIP TEAM – PERSONNEL UPDATE

1. Town Accountant – Mr. Andrews appointed a Screening Committee made up of John Foster, Chair of the Committee, Selectman Ellen Begley, Selectman Cara Winslow, Samuel Gray of the Finance Committee and Ana Miranda of the School Department. Their first meeting was held on Tuesday, August 30, 2011. Mr. Andrews will keep the Board informed.
2. Laborer Water Treatment Facility – Mr. Andrews appointed Conrad Fernandes of Wareham as Laborer at the WPCF.

B. HURRICANE IRENE UPDATE

On Friday, August 11, Mr. Andrews convened an emergency disaster preparedness planning meeting at 10:00 a.m. at the Onset Fire Station. He asked Chief Richard Stanley, our Emergency Coordination to take the lead on updating all departments in Wareham's "Critical Incidents/Special Operations" policy and procedures.

Chief Stanley thanked and commended the individuals and departments who performed exceptionally during the emergency of Hurricane Irene. The slow response of the electric company was frustrated and problematic.

Selectmen commended Chief Stanley and others for a job well done.

- C. TOWN HALL VIRTUALIZATION – Mr. Andrews would like to provide the Board with a workshop on our new Town Hall Virtualization set for Wednesday, September 7, 2011 @ 10:00 a.m. at our Leadership Team Meeting. The Team from ADVISEX, a Massachusetts State Certified

SELECTMEN/SEWER COMMISSIONERS MEETING - 9-6-11 (CONT'D)

Vendor will provide a presentation of the implementation plan. The Board is encouraged to attend and Mr. Andrews will post a meeting if approved by Chairman Cruz.

D. **REMEMBRANCE 2011 NEVER FORGET**

On Wednesday, August 17, 2011, Mr. Rudy Santos of the Wareham Remembrance Committee met with the Leadership Team to assist in planning the Remembrance 2011 Tribute to be held on Sunday, September 11, 2011 from 6:00. Rear Admiral Richard Guernon of Mass Maritime will be the keynote speaker.

**STATUS REPORT OF ONGOING ISSUES/PROJECTS**

**Land Donation Review Task Force**

The LDRTF was involved with reviewing a proposed land donation from the Weston Trust. Owner Frederick S Weston c/o Rockland Trust Co. submitted a request to donate a piece of salt marsh off Swifts Beach Road known as lot 1060, map 48. The lot is vacant and is .76 acres in size. We responded to Rockland and stated that the Town would be interested in accepting the donation provided that the owner accept terms to pay for certain expenses. Rockland responded via phone and stated that they evaluated the costs and would not likely proceed as the costs were more than they wanted to expend. They said they would contact me if things changed.

**Decas Safety Issues**

Painting of the crosswalks was completed in June.

**Cooperation and Update with School Committee -**

**"2GETHER WE WILL WORK AS ONE UNIT".**

**9. TOWN BUSINESS**

- a. Discussion of town meeting article – distribution of local option meals tax.

Present before the Board: Alan Slavin, Capital Planning Committee

Mr. Slavin edified the Board. The monies collected from the .75% meal tax would be a 50/50 distribution between the Town and School. Discussion ensued.

- b. Discussion of town meeting article – transfer of funds, Harbormaster.

Present before the Board: Gary Buckminster, Harbormaster

Mr. Buckminster informed the Board of the request for the transfer to the maintenance account to replace a vehicle. Also more navigational markers are needed, additional docks at Besse Park and update of communication system. The amount being requested is approximately \$79,000. Brief discussion ensued.

- c. Discussion of town meeting article – earth removal regulations



SELECTMEN/SEWER COMMISSIONERS MEETING - 9-6-11 (CONT'D)

Present before the Board: Ed Pacewicz, Clean Water Committee

Mr. Pacewicz stated that the proposed by-law change would prohibit earth removal in Zone 2 which is the recharge area of the Town's aquifer. Discussion ensued.

d. Discussion of town meeting article – library repairs.

Present before the Board: Michael Flaherty, Board of Trustees of Wareham Free Library  
Martha Strachan

Mr. Flaherty and Ms. Strachan explained that the estimate of \$50,000 for repairs or replacement of doors and windows. Also of concerns are security issues – light posts, fencing. Security cameras and interior lighting. Discussion ensued.

e. Discussion of town meeting article – cpc.

Present before the Board: Nancy Miller, CPC  
Angela Dunham, CPC Chairman  
Sandra Slavin, CPC member

Ms. Dunham informed the Board that there five articles of which three are housekeeping articles. Ms. Slavin addressed the housekeeping articles. Ms. Dunham spoke on the fourth article which is for the roofs and exterior painting at Wareham Town Hall and the fifth article deals with allowing local committees to transfer funds to an established trust fund under CPC requirements. Discussion ensued.

f. Approval of Policies and Procedures for the Wareham Police Dept.

Present before the Board: Richard Stanley, Police Chief.

**MOTION:** Selectman Holmes moved to approve the Policies and Procedures for the Wareham Police Department as submitted. Selectman Winslow seconded for discussion.

Discussion ensued regarding the provision of the Animal Control officer.

**VOTE:** 5-0-0 (Unanimous)

**Note:** The Policies and Procedures for the Wareham Police Department is on file with the Board of Selectmen's office.

g. Any other town business.

**Note:** Selectman Begley stepped out of the meeting room.

1. Application for a one day all alcoholic beverages license to William Fuller, Bartending Services of New England for a golf outing dinner at 26 Bay Pointe Drive on September 10, 2011 from 12:00 noon to 9:00 p.m. under the provisions of Chapter 138 Massachusetts General Laws. Selectman Winslow seconded.

**MOTION:** Selectman Holmes moved to approve the application for a one day all alcoholic beverages license to William Fuller, Bartending Services of New England for a golf outing dinner at 26 Bay Pointe Drive on September 10, 2011 from 12:00 noon to 9:00 p.m. under the provisions of Chapter 138 Massachusetts General Laws. Selectman Winslow seconded.

**VOTE:** 3-0-1 (Selectman Schneider abstained)

SELECTMEN/SEWER COMMISSIONERS MEETING - 9-6-11 (CONT'D)

Note: Selectman Begley returned to meeting room.

2. Town Meeting Warrant articles - Article 1 – Capital Improvements.

Present before the Board: Richard Stanley, Police Chief  
Derek Sullivan, Financial Advisor  
Alan Slavin, Capital Planning Committee

Chief Stanley spoke on the defibrillators, generator, parking program, prisoner transport vehicle and 4 wheel drive vehicle. Mr. Sullivan addressed the EMS ambulance rebuild and school buses. Discussion ensued.

10. **SEWER BUSINESS**

a. Any other sewer business.  
(none)

11. **LIAISON REPORTS**

Selectman Winslow announced the Capital Planning Committee will meet on Thursday at 9:00 a.m. and the Library Board of Trustees is still looking for new members. There are 3 vacancies needed to be filled.

Selectman Begley reported that the Board of Health will meet on Wednesday at 4:00 p.m. and will be discussing when to post for a public hearing on the nitrogen regulations. Selectman Begley would like to have all board/committees/commissions have audio recordings.

**MOTION:** Selectman Begley moved that all boards, committees and commissions have audio recordings of their meetings done effective September 20, 2011.  
Selectman Holmes seconded.

Brief discussion ensued.

**VOTE:** 4-1-0 (Selectman Winslow opposed)

12. **ADJOURNMENT**

**MOTION:** Selectman Winslow moved to adjourn the meeting. Selectman Schneider seconded.

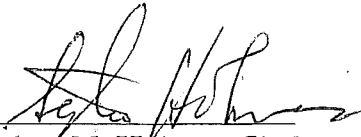
**VOTE:** 5-0-0 (Unanimous)

13. **SIGNING OF DOCUMENTS APPROVED BY THE BOARD**

Respectfully submitted  
*Rebecca Benitez-Figueroa*  
Transcriptionist

SELECTMEN/SEWER COMMISSIONERS MEETING - 9-6-11 (CONT'D)

The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on: *12-6-11*

Attest:   
*Stephen M. Holmes, Clerk*

Date Signed: *12-8-11*

Date sent to the Town Clerk: *12-9-11*

